



MINUTES OF THE COMMUNITY CONSULTATIVE  
COMMITTEE MEETING HELD AT LIDDELL COAL  
PREPARATION PLANT 1 MAY 2003

PRESENT: John Douglas, Julie Clydsdale, Gwyn Davis, Trevor Wells, Ed Wegner, Alice Howe.

IN ATTENDANCE: Michelle Nicholls, Amanda Payton.

1 APOLOGIES: B Langdon, V Istomin.

1.1 The meeting opened at 6:00 pm.

2 WELCOME & INTRODUCTION

2.1 Trevor Wells welcomed the community representatives to the foundation meeting of the Liddell Colliery Community Consultative Committee and introduced the Liddell team.

3 ELECTION OF COMMITTEE CHAIRPERSON

3.1 Liddell Colliery located in two local government areas. Consent requires that Community Consultative Committee Chair be a Council representative on a two-year rotation. Representatives are John Douglas (Muswellbrook Council) and Bill Langdon (Singleton Council).

3.2 **IT WAS RESOLVED** to elect John Douglas as Chairperson of the Liddell Colliery Community Consultative Committee and Bill Langdon as the Alternate.

4 ESTABLISHMENT OF COMMITTEE RULES

4.1 Alice Howe presented Community Consultative Committee guidelines of both Councils. Guidelines are generally the same except Muswellbrook Council requires minutes to be available for public inspection within 14 days and Singleton Council requires an annual newsletter to the community. The Development Consent allows for the Community Consultative Committee to determine when the minutes should be available.

4.2 **IT WAS RESOVLED** that the draft minutes be circulated within 14 days of the meeting and the final minutes be issued within 1 month of the meeting. If no response is received in regard to the draft minutes then it is assumed the minutes have be accepted by that party.

- 4.3 **IT WAS RESOLVED** to accept both the Muswellbrook and Singleton Community Consultative Committee guidelines (subject to Items 4.2 and 4.4).
- 4.4 **IT WAS RESOLVED** that the annual newsletter be sent only to the targeted areas as per the Development consent, municipal libraries and made available for Council to post on their websites.

## 5 OVERVIEW OF OPERATIONS

- 5.1 Trevor Wells presented an overview of the existing and future Liddell Colliery operations.

## 6 ENVIRONMENTAL MANAGEMENT POLICY

- 6.1 Trevor Wells presented the Environmental Management Policy adopted in 2001 and revised in 2002/2003. The policy is endorsed by senior management and is consistent with Xstrata's environmental policy.

## 7 ENVIRONMENTAL MANAGEMENT SYSTEM

- 7.1 Ed Wegner presented the Environmental Management System ("EMS"). The system is consistent with the Xstrata management system and ISO14001. The EMS is a paper system consisting of:
- Volume 1: EMS Strategy & Appendices
  - Volume 2: Plans
  - Volume 3: Procedures
  - Volume 4: Results
  - Volume 5: Risk Assessments
  - Volume 6: Incidents & Complaints
  - Volume 7: Contract Requirements
- 7.2 John Douglas queried how often the EMS was used? Ed Wegner informed the committee that the EMS was called upon on a regular basis, as personnel rely upon the EMS work procedures in carrying out operational functions.
- 7.3 The Environmental Management Plans that form part of the EMS come directly from the Development Consent. Liddell is currently in the process of establishing and implementing these plans. It was noted by Trevor Wells that Environmental Management Plans are currently in operation at Liddell, however, these plans are being upgraded as part of the recent Development Consent. There is a minimum legal requirement to review the Environmental Management Plans every 5 years.
- 7.4 It was confirmed that the DMR and EPA can have representatives at the Community Consultative Committee meetings and should be invited to attend on an as needs basis, subject to prior approval.

## 8 ENVIRONMENTAL MANAGEMENT STRATEGY

8.1 Alice Howe presented the Environmental Management Strategy, which was previously sent to the Community Consultative Committee members and government agencies for review and comment. It provides an overview of the environmental management at Liddell Colliery and identifies the following:

- Cumulative Impacts
- Objectives and targets for management
- Implementation processes
- Mechanism for measurement and evaluation
- Mechanism for review and reporting

8.2 Gwyn Davis asked if an environmental event happens (i.e. complaint or major incident), would the Community Consultative Committee members be notified? Notification would assist the members should another member of the community approach them. **IT WAS RESOLVED** that the Community Consultative Committee members be notified of all significant environmental incidents. Additionally, Ed Wegner would send out a complete listing of all complaints on a quarterly basis.

8.3 Comments on the document were requested by Alice Howe. John Douglas referred to page 17 relating to aboriginal consultation and what is the company's stance when there has already been a disturbance? Trevor Wells explained that if an area has already been mined (by previous operations) then the site has already been disturbed, however, there are areas which Liddell operations have not disturbed and which Liddell has undertaken investigations in conjunction with all relevant indigenous groups.

8.4 Ed Wegner advised there is a separate waste monitoring system in place.

8.5 **IT WAS RESOLVED** that a copy of the waste streams be given to the Community Consultative Committee members.

8.6 **IT WAS RESOLVED** to accept the Environmental Management Strategy in its current form without alteration or amendment.

8.7 **IT WAS RESOLVED** that meetings will be kept to 90 minutes, however, an extension of time can be granted if required.

8.8 **IT WAS RESOLVED** that if another Community Consultative Committee member wishes another member of the community to attend a meeting, then the mine and chairperson must agree to it and be provided with the reason as to why the person will be in attendance.

## 9 BUSINESS FOR NEXT MEETING

9.1 Agenda proposed as follows:

- Apologies
- Pecuniary interest declaration
- Confirmation of minutes
- Reports on:
  - progress of operations
  - environmental monitoring results
  - incidents and complaints log
- General business
- Site inspection

## 10 OTHER BUSINESS

- 10.1 Names and phone numbers of Community Consultative Committee members are to be provided for inclusion in the annual newsletter.
- 10.2 Julie Clydsdale noted that she is located in the Muswellbrook Shire Council not Singleton Shire Council.
- 10.3 There is confusion of the correct naming of roads around the Liddell Colliery between the two shires. Amanda Payton from Muswellbrook Shire Council is to look into resolving the matter.
- 10.4 John Douglas expressed an interest in locating a Singleton community representative to sit on the Community Consultative Committee.
- 10.5 It was confirmed that the Community Consultative Committee guidelines provided for rotation of committee members every two years, however, a member can re-nominate.

## 11 NEXT SCHEDULED MEETING

- 11.1 The next scheduled meeting is set down for the Tuesday 18 November 2003 at 1:00 pm at the Liddell Coal Preparation Plant.

There being no further business, the meeting concluded at 7:41 pm.

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Chairman